

**APPLICATION FOR APPEAL
VIRGINIA UNIFORM STATEWIDE BUILDING CODE**

Date: ____/____/____

Pursuant to Code of Virginia Section 36-114, I hereby request an appeal before the City of Williamsburg Building Code Board of Appeals, relative to the following:

Appellant	v.	Appellee
*Name: _____ _____		John D. Catlett, CPCA, CBO Building/Code Official
Firm/Company: _____		City of Williamsburg
Address: _____ _____ _____		401 Lafayette Street Williamsburg, VA 23185
Phone: _____		(757) 220-6136

If building is owned by other than the appellant, show owner's complete name and address:

1) Address of building under appeal: _____

2) **Basis for filing before local Building Code Board of Appeals:**

- ____ A) Building Official refuses to grant modification.
____ B) True intent of code or rules legally adopted thereunder have been incorrectly interpreted.
____ C) Provisions of code do not apply.
____ D) Equally good or better form of construction can be used.

3) **Relief sought by appeal:** _____

Appellant Signature: _____ **Date:** ____/____/____

* If represented by counsel in this matter, provide name, address and phone number of attorney.

Staff action:

Application Received: ____/____/____ **Date of Hearing:** ____/____/____ **Time :** _____ am pm

Notice Mailed: ____/____/____ **Decision Mailed:** ____/____/____ **To BCTRB:** ____/____/____

Please provide the following information to process an appeal:

- 1) Copy of the Building or Code Officials decision. This can include a notice of violation, modification request denial, or any other written notification.**
- 2) The applicant is encourage**